

Kristina Yaacoubian

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EDUCATION

California State Polytechnic University, Pomona

Graduating May 2028

Bachelor of Science in Technology and Operations Management

EXPERIENCE

Vector CUTCO Marketing, Glendora, CA

Sales Representative

December 2024 – February 2025

- Delivered personalized product presentations, explained product value, answered customer questions, and supported purchasing decisions.
- Adapted presentations to customer needs to build rapport and improve communication.

House of Health Home Care Agency, Burbank, CA

Intern

May 2023 – September 2023

- Supported office operations through filing, data entry, and customer service.
- Maintained confidential client records in compliance with HIPAA procedures.
- Reviewed documentation to support compliance and record accuracy.

RELEVANT LEADERSHIP & INVOLVEMENT

Lebanese Student Association (LSA)

Treasurer

August 2025 – Present

- Managed club funds with attention to accuracy, transparency, and responsible decision-making.
- Tracked budgets, allocated funds, and planned club activities and events with more than 30 participants.
- Strengthened club operations by organizing financial details and leading about 3 fundraisers per semester.

CORE SKILLS AND STRENGTHS

Business Operations • Administrative Support • Budget Tracking • Records Management •
Compliance Support • Process Improvement • Team Collaboration